



MULTI-DEPARTMENTAL OPEN EXAMINATION STAFF PROGRAMMER ANALYST (SPECIALIST)

Spot for Sacramento and Solano Counties

Final Filing Date: **October 3, 2008**

Written Test Date: **December 6, 2008**

LM16 -1581 8HA4701

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

EXAMINATION BASE: Multi-Departmental Open Examination for:

California Public Employees' Retirement System
Department of Child Support Services
Department of Health Care Services
Department of Pesticide Regulation
Department of Social Services
Department of Transportation
Public Utilities Commission

California State Teachers' Retirement System
Department of Fish and Game
Department of Justice
Department of Public Health
Department of Toxic Substances Control
Employment Development Department
State Compensation Insurance Fund

WHO MAY APPLY: Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination, which is competitive.

HOW TO APPLY: To learn more about the job and testing arrangements, contact the testing office shown below at OpenSPA@dhcs.ca.gov. Applications are available at <http://www.spb.ca.gov/jobs/stateapp.htm>. Applications may be filed in person or by mail with:

DEPARTMENT OF HEALTH CARE SERVICES SELECTION UNIT

In Person: 1501 Capitol Avenue, Suite 1501
By Mail: MS 1300-1302
P.O. BOX 997411
Sacramento, CA 95899-7411

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

APPLICATION FILING DEADLINE: State Application (STD 678) must be postmarked no later than the final filing date **October 3, 2008**. Applications postmarked, personally delivered, or received via interoffice mail after the final filing date will not be accepted for any reason. Applications must have an original signature. **If you are personally delivering your application, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, on or before the final filing date to the same street address as listed above for the Department of Health Care Services.** Applications will not be accepted via e-mail.

TRANSFER RESTRICTION: Transfer of list eligibility to or from this list will be restricted for the first six months after the list release date.

WRITTEN TEST DATE: Saturday, December 6, 2008. Multiple test site locations will be scheduled throughout both counties as the number of candidates and conditions warrant. It is the candidate's responsibility to contact the Department of Health Care Services at OpenSPA@dhcs.ca.gov three days prior to the written test date if he/she has not received his/her notice.

CROSS FILING INFORMATION: If you meet the entrance requirements for the Staff Programmer Analyst (Specialist) and the Senior Programmer Analyst (Specialist) scheduled at the same time, you may file for both examinations on a single application. You must indicate the class title(s) corresponding to each examination for which you are applying on the application Form STD. 678.

SPECIAL TESTING INFORMATION: If you have a disability that requires accommodation, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.

SALARY RANGES: \$5,065 - \$6,466 per month.

IDENTIFICATION REQUIREMENT: Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.

POSITION DESCRIPTION: Under general supervision, the Staff Programmer Analyst (Specialist) acts as a project leader on complex applications, and/or on complex information technology system problems; and works independently as a technical specialist.

Positions are located in Sacramento, Vacaville and San Francisco.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION: It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement by December 6, 2008, the written test date. Your signature on your application indicates that you have read, understood, and possess the basic qualifications required.

NOTE: Applications/resumes **must** include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information **must** include title, number of semester or quarter units, name of institution, completion dates, and degree (if applicable).

Applications/resumes received without this information will be rejected.

MINIMUM QUALIFICATIONS: Experience applicable to one of the following patterns may be combined on a proportional basis with experience applicable to other patterns to meet the total experience requirement.

Either I

One year of experience in the California state service performing duties comparable to an Associate Programmer Analyst (Specialist) or Associate Programmer Analyst (Supervisor).

Or II

Two years of progressively responsible experience in information technology systems study, design, and programming, which shall have included responsibility on a project for analyzing operational methods and developing computer programs to meet desired results. One year of experience in this pattern must include independent performance of programming and analysis work, lead of a programming team, or participation as a team member on projects of a very complex nature or broad scope.

Or III

Thirty semester units or 45 quarter units of graduate work in information technology-related coursework from a recognized college or university.

GENERAL QUALIFICATIONS: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class.

EXAMINATION INFORMATION: The examination will consist of a written test weighted 100%. Candidates who meet the requirements for admittance to the examination (minimum qualifications) will be scheduled to take a written test. Competitors who do not appear for the written test will be disqualified and eliminated from the examination process.

The participating departments reserve the right to revise the examination plan to better meet the needs of the service if circumstances under which this examination was planned change. Such a revision will be in accordance with civil service law and rules and all competitors will be notified.

WRITTEN TEST SCOPE:

1. Application Development
2. Systems Development Lifecycle (SDLC)
3. Project Coordination

You may view and /or print a copy of the full scope of knowledge, skills and abilities tested following this link:

http://www.dhcs.ca.gov/services/admin/jobs/Documents/staff_pas_ksa.pdf

ELIGIBLE LIST INFORMATION: Possession of the entrance requirements does not assure a place on the eligible list. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. A departmental open list will be established for use by the department(s) listed on this announcement. The list will expire 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.

Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.

VETERANS PREFERENCE: Veterans preference credits will be granted in this examination since it does qualify as an entrance examination. [California law](#) limits granting of veterans preference credits to entrance examinations. Directions for applying for veterans' preference credits are provided on the Veterans Preference Application form, which is available from the State Personnel Board or the department shown on this announcement.

Due to changes in the law, which were effective January 1, 1996, veterans who have achieved permanent civil service status are not eligible to receive Veteran's Preference Points.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.

The California Relay (Telephone) Service for the deaf or hearing impaired:

MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922

Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379

BRD: September 19, 2008

Class Code: 1581

Exam Code: 8HA4701